

# Counselor Letter of Recommendation Request Form

1. You need to give your recommender at least 3 weeks from today's date to complete your recommendation.
2. You are a unique person of great worth! So write down how and why. Be honest and add detail to come alive. Don't limit yourself to the space below. Typing up your information on separate sheets of paper is preferable.
3. Attach any supporting documents (e.g. resume, scholarship form, your personal statement, etc.)

Today's Date: \_\_\_\_\_

Recommendation Due Date: \_\_\_\_\_

Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

Name of College/Scholarship(s): \_\_\_\_\_

How are we to submit your recommendation? \_\_\_\_\_

What one thing motivates or excites you most in life and why? \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

What 3 adjectives best describe you? Give one specific experience to illustrate how. \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

What are your college, college major, and career goals? Tell why you picked them. \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

What is a major strength or talent you have? Tell how it has helped or will help you and/or others. \_\_\_\_\_

---

---

---

---

