

# **East High School Student Association Election Packet**



## **2015**

**Congratulations on your decision to run for an office in the East High School Student Association. This packet contains all of the information that you will need to run for office. Please read it very carefully. If you have any questions, please contact:**

**George Henry, Student Government Advisor  
Room B414  
801-583-1661 ext. 2414**

East High School  
Student Government Elections 2015  
Calendar of Events

- February 12** Election Packets available. Please read carefully and Comply with all rules.
- February 19** The following items must be turned in to the Student Government Advisor in Room B414 by 3:00 p.m.:
- Declaration of Candidacy form
  - Teacher recommendations
  - Official Transcripts (Not power school grade reports)
  - Election Petitions
  - One paragraph explaining what you want to accomplish if elected.
- February 20** Meeting of all candidates during your lunch period. In room B414.  
Students will be notified of their eligibility. Information about election procedures will be given. Attendance at this meeting is mandatory. Schedule for filming Election videos will be confirmed.
- February 23** Campaign material may be posted on the wall in the Commons. Campaign materials may be distributed.
- February 24, 26** Election Videos to be shown on East TV at approximately 10:40 a.m.
- February 24-27** Primary Elections. Polls open on February 24 at 11:00a.m. Polls close on Friday, February 27 at 1:00 p.m.
- February 27** Winners of the Primary Election announced at 3:00p.m. in room B414.
- March 2-9** Candidates who are finalists may campaign. Election video will be shown on East TV broadcasts.

- March 5** Scripts for the election assembly and the video from the candidates for Video Chair must be submitted by 2:45 p.m.
- March 9** Final Election Assembly rehearsal in the auditorium at 3:00p.m. Attendance at this rehearsal is mandatory
- March 10** Final Elections Assembly (A day)
- March 10-13** Final Voting. Polls open at 11:00a.m., and close at 1:00p.m. on Friday, March 13. Winners announced on March 13 at approximately 3:00 p.m. in room B414.



# East High School

Declaration of Candidacy  
2014-2015

Applications must be returned to George Henry, Student Government Advisor by Thursday, February 19 at 3:00p.m.

Name: \_\_\_\_\_

Student ID # \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Current grade: \_\_\_\_\_

Address: \_\_\_\_\_

Homeroom Teacher (2<sup>nd</sup> Period) A Day \_\_\_\_\_ B Day \_\_\_\_\_

I am running for the office of: \_\_\_\_\_

Student Body Officers must have a 3.0 grade point average in the two quarters immediately preceding the elections.

**Class Officers must have a 2.5 grade point average in the two quarters immediately preceding the elections.**

Application Items to be turned in on Thursday February 19, by 3:00pm:

- \_\_\_\_\_ Declaration of Candidacy
- \_\_\_\_\_ Copy of current transcript. (An actual transcript, not a Power School report of grades.)
- \_\_\_\_\_ One page resume.
- \_\_\_\_\_ Teacher recommendation sheet.
- \_\_\_\_\_ Statement of what you plan to accomplish if elected (one paragraph)

I HAVE READ THE ELECTION RULES AND REGULATIONS.

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

**I acknowledge and verify that I have read the rules and understand what expectations are held of me and of my student.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**I acknowledge that I have met with this student and I can attest that he/she is a student who is representative of the expectations that East High has of its SBO/Class officers.**

**Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To be filled out by SBO Advisor and Administration. GPA 1<sup>st</sup> Quarter: \_\_\_\_\_ 2<sup>nd</sup> Quarter: \_\_\_\_\_

## **Expectations of Student Government Officers**

1. You must enroll in the Student Government class next year. All Student Body and Class Officers are required to be in this class. There are no exceptions.
2. You will be required to hold/attend meetings as pertaining to your position.
3. You must maintain exemplary behavior and character at all times. You will be asked to sign both an honor code and a confidentiality agreement. (Copies available on request.)
4. You are expected to help find chaperones for at least two dances or activities during the year. The chaperone must be an adult, and may be a parent or guardian, or you may ask a faculty or staff member. We appreciate both students and parents who are willing to help.
5. Fully understand and fulfill your duties. You will be responsible for and expected to come in after school to carry out your delegated tasks and help with others as necessary.
6. Members of Student Government demonstrate respect by being on time to class and meetings. Be considerate by being quiet when others are speaking and coming to student government class and meetings well prepared.
7. Student officers show enthusiasm and school spirit by dressing up on spirit days, attending Student Government sponsored activities, school sports, and other school activities, and wearing the Student Government sweater every Friday.
8. You will be expected to attend Student Government leadership retreat to be held June 15-18, 2015, tentatively planned to be held at Utah State University in Logan, Utah. Cost of the retreat will be approximately \$200 which includes, transportation, food, lodging and conference materials. Scholarships are available for students needing assistance. Speak to George Henry for further details.
9. You will be required to purchase an East High School Student Government Sweater. Cost is approximately \$150-\$175. Scholarships are available for students needing assistance. Speak to George Henry for further details.

East High School  
Student Association  
Election Petition

To accompany the declaration of candidacy, each candidate for office must obtain the signatures of 45 students as part of the election procedure. The petition is due along with the declaration of candidacy on Thursday, February 19 not later than 3:00 p.m.

Freshman Students:

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_
- 11 \_\_\_\_\_
- 12 \_\_\_\_\_
- 13 \_\_\_\_\_
- 14 \_\_\_\_\_
- 15 \_\_\_\_\_

Sophomore Students:

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_
- 7 \_\_\_\_\_
- 8 \_\_\_\_\_
- 9 \_\_\_\_\_
- 10 \_\_\_\_\_
- 11 \_\_\_\_\_
- 12 \_\_\_\_\_
- 13 \_\_\_\_\_
- 14 \_\_\_\_\_
- 15 \_\_\_\_\_

## Junior Students

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_

14 \_\_\_\_\_

15 \_\_\_\_\_

# TEACHER RECOMMENDATIONS

Obtain recommendations from four teachers currently at East High School.

I, \_\_\_\_\_ do hereby recommend this student without reservation for a position on East High School's Student Government.

Teacher Signature: \_\_\_\_\_

Subject: \_\_\_\_\_

Comments: \_\_\_\_\_

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I, \_\_\_\_\_ do hereby recommend this student without reservation for a position on East High School's Student Government.

Teacher Signature: \_\_\_\_\_

Subject: \_\_\_\_\_

Comments: \_\_\_\_\_

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I, \_\_\_\_\_ do hereby recommend this student without reservation for a position on East High School's Student Government.

Teacher Signature: \_\_\_\_\_

Subject: \_\_\_\_\_

Comments: \_\_\_\_\_

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I, \_\_\_\_\_ do hereby recommend this student without reservation for a position on East High School's Student Government.

Teacher Signature: \_\_\_\_\_

Subject: \_\_\_\_\_

Comments: \_\_\_\_\_



## ELECTION RULES AND REGULATIONS 2015

The **Student Body Officers** are the official election committee for the student elections at East High. The Student Body Business Manager (Treasurer) serves as the chair of the elections committee. Any questions concerning election rules should be directed to the Student Government Advisor. Any point not covered in this document may be brought to the Student Government advisor for an official ruling.

**Violations of any of the rules may result in the disqualification of the candidate.**

**All dates and times are considered final. Any candidate who fails to meet the deadlines specified in this document or in the Student Government Election Timeline is ineligible to be a candidate for office.**

### General Information

#### **I) Requirements**

- a) A candidate running for office must be a member of the East High School student body and enrolled in classes at East High School.
- b) Any candidate wishing to run for a Student Body office must have earned at least a 3.0 grade point average during the two quarters preceding the elections.
- c) Any candidate wishing to run for a Class Office must have maintained a minimum 2.5 grade point average during the two quarters preceding the election.
- d) No appeals will be heard on the failure to meet the academic requirements. The grades recorded on the *official transcript* at the due date of this application are used for the calculated grade point average.
- e) Students wishing to serve in student government must commit to their offices as a first priority. You must enroll in the Student Government class.

#### **II) Campaign Rules**

- a) All members of a candidate's campaign committee must be fully enrolled members of the East High School Student body and must comply with election rules.
- b) Candidates will be held responsible for the actions of **all** persons who work on their campaigns.
- c) Any violations of the rules by a member of a candidate's campaign committee will be considered equivalent to a violation of the rules by the candidate and may result in the disqualification of the candidate.
- d) No current member of Student Government, faculty member, administration or support personnel at East High School may serve on any candidate's campaign or be associated with it in any way whatsoever.

#### **III) Primary Campaign Details**

- a) Campaign expenses will be limited to \$50.00 per candidate for offices other than Student Body President and Vice President. This limit includes both purchased and donated materials. A willful violation will result in disqualification. Receipts must be submitted by 9:00am on the day the polls open.
  - i) The combined expenditures for the Student Body Presidential ticket in both the primary and final election are limited to \$100.00.

- ii) Student Government reserves the right to audit expenditures of any and/or all candidates. If a candidate violates this rule, they may be disqualified.
- b) During the primary and final election campaigns, materials such as paper, markers, and tape will be available to all candidates in room B414. These items are provided by the PTSA. You should ask the Student Government advisor for any materials (i.e. paper, paint, and markers, or tape) that you may need.
- c) Posters and Banners
- i) Posters and banners must be hung with masking tape only. Each candidate may put up two banners, each no larger than 3' x 7' or 21 square feet. Each candidate may hang four posters, each no larger than 22"x28" (standard poster board size.) The presidential campaign committee may put up six 22" x 28" posters.
  - ii) The Student Government advisor must approve any irregularly shaped banners or posters *before* construction begins.
  - iii) A finalist may put up one additional poster and one banner.
  - iv) A banner may be no larger than 3' x 7' or 21 square feet.
  - v) At least one poster, and one banner must be hung in the designated area in the commons. No posters or banners may be hung on any window or glass surface, or on, or covering a trophy or display case in the school.
  - vi) All campaign materials must be in good taste. No candidate may make derogatory or slanderous remarks about another candidate, student, teacher, support staff, or school administrator any form or through any media. If this rule is broken, the candidate will be disqualified. If a candidate has any doubts or questions about the propriety of their campaign, they should check with the Student Government advisor.
  - vi) The school will provide ladders to hang posters and banners.
  - vii) Students may hang and distribute up to 50 8.5" x 11" flyers. (Refer to above specifications. Flyers may not be placed on car windshields.
- d) Videos
- i) Each candidate will be recorded for East TV (See calendar) Videos will be recorded at school on a schedule that will be available on February 20.
  - ii) Each video must contain the name of the candidate, and the office they are running for and a one paragraph statement on what they want to accomplish if they are elected.
  - ii) If candidate proceeds to final election, they will make a live presentation to the Student Body in the elections assembly (March 10)

#### 4) Final Campaign Details

##### a) Posters, Banners, Flyers

- i) Same rules apply as in the primary election, except that each candidate may hang one *additional* poster and banner of the aforementioned size and up to 25 additional 8.5"x11" flyers.
- ii) Student Body Presidential Ticket may hang two additional posters and one additional banner before the final election, and up to 25 additional flyers.

##### b) Handouts and Badges

- i) No campaign materials may be distributed off campus.

- ii) No edibles (gum, candy, food, or drink) or money may be distributed as part of a candidate's campaign.
  - iii) No stickers or adhesive name tags are allowed. No self-sticking tags or labels may be used. Wristbands which may be self-adhering are permitted.
  - iv) Tags must be attached with a safety pin or a neck string.
  - v) Candidates should refrain from allowing other students to vote from their (the candidate's) cell phones.
- c) Skits (Final Elections Only/ Student Body officers only)
- i) Each candidate must prepare a 2 minute speech or skit to be performed at the Final Elections Assembly. The script of the performance must be submitted to the Student Government advisor, not later than 2:45pm on Thursday, March 5. Each final candidate must be present at the Final Election Assembly, to be held **Tuesday, March 10**.
  - ii) The person running for video chair, must submit a video for the assembly. All other performances must be live. Skits may be no longer than 2 minute in length.
  - iii) The Student Body Presidential Ticket may have 3 minutes for their skit.
  - iv) All videos and skits must be approved by the Student Government Advisor and the Vice Principal in charge of student activities prior to the election assembly.
  - v) Each candidate in the final election must be present at the rehearsal for the election assembly, on **Monday, March 9** at 3:00p.m. in the auditorium.
  - vi) At the assembly, finalists will be asked one question from the Student Body election committee. Students will receive a list of questions from which one will be asked at the assembly. Candidates will receive the list of questions at the rehearsal on **March 9**.
- d) Social Networking and Media
- i) Students may post positive campaign material about their own campaign on social media sites. Negative posts by a candidate about another candidate must be removed, and the candidate making the negative post will be disqualified. Other students who make negative, derogatory, slanderous or offensive comments about students who are running for office will be referred to the administration for disciplinary action.